

DEPARTMENT OF SOCIAL SERVICES  
744 P Street, Sacramento, CA 95814



October 5, 2000

ALL-COUNTY LETTER NO. 00-71

REASON FOR THIS TRANSMITTAL

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order or Settlement Agreement
- ☐ Clarification Requested by One or More Counties
- ☒ Initiated by CDSS

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY FISCAL OFFICERS  
ALL COUNTY INDEPENDENT LIVING PROGRAM COORDINATORS

SUBJECT: INDEPENDENT LIVING PROGRAM (ILP) ANNUAL STATISTICAL REPORT

All-County Letter 99-83, dated October 6, 1999, informed counties that the data reported on the Independent Living Program (ILP) Annual Statistical Report (SOC 405A), for the period of October 1, 1999, through September 30, 2000, had to be kept manually and submitted in hard copy. The manual system is necessary because of reporting inconsistencies in the Child Welfare Services Case Management System (CWS/CMS).

Attached is a copy of the SOC 405A; counties are to complete and submit this report to the California Department of Social Services, Data Systems and Survey Design Bureau, by November 15, 2000.

Until further notice, the ILP data must be kept manually and reported in hard copy. This reporting process can be changed once CWS/CMS provides accurate data. Please submit the completed SOC 405A to the following address:

California Department of Social Services  
Data Systems and Survey Design Bureau  
P.O. Box 94423, M.S. 19-09  
Sacramento, CA 94244-2430

If you have any questions about this report, please call Ms. Kirsten Salomon at (916) 322-6098.

*Original Document Signed by  
Lois VanBeers on 10/5/00*

Lois VanBeers  
Deputy Director  
Research and Development Division

Attachment



**Independent Living Program (ILP)  
Annual Statistical Report  
Federal Fiscal Year  
(October 1 through September 30)**

COUNTY		October 1, 1999 - September 30, 2000	
<b>PART A. YOUTHS SERVED AND CLIENT CHARACTERISTICS</b>			
1. Youths to whom ILP services were offered during the year.....	1		
2. Youths who received ILP services during the year (sum of a and b below).....	2		
a. Youths who are single.....	2a		
b. Youths who are married.....	2b		
3. Youths who received ILP services and are parents (sum of a and b below).....	3		
a. Youths who are fathers.....	3a		
b. Youths who are mothers.....	3b		
4. Youths who received ILP services and have special needs (educational, mental and /or physical).....	4		
5. Youths who received ILP services and are no longer in foster care (age 18 - 20).....	5		
6. Youths who received ILP services during the six month period following exit from foster care....	6		
7. Youths in Probation Department who received ILP services.....	7		
8. Youths in County Welfare Department who received ILP services.....	8		
<b>PART B PROGRAM OUTCOME/CLIENT PROGRESS</b>			
9. Youths who completed ILP services or a component of services.....	9		
10. Youths who are continuing to receive ILP services.....	10		
11. Youths who completed high school/GED or adult education.....	11		
12. Youths continuing and/or currently enrolled in high school/GED or adult education.....	12		
13. Youths who have completed vocational or on-the-job training.....	13		
14. Youths continuing and/or currently enrolled in vocational education or or-the-job training.....	14		
15. Youths enrolled in college (sum of a and b below).....	15		
a. Community college.....	15a		
b. Four-year University.....	15b		
16. Youths who obtained employment ( sum of a and b below).....	16		
a. Youths who obtained full-time employment.....	16a		
b. Youths who obtained part-time employment.....	16b		
17. Youths enlisted in military, Job Corps, or California Conservation Corps.....	17		
18. Youths actively seeking employment.....	18		
19. Youths determined unemployable, SSI eligible, or other similar special category.....	19		
20. Youths who are living independently of agency maintenance program.....	20		
21. Youths who obtained subsidized housing.....	21		
22. Youths who transitioned into other government services.....	22		
23. Youths who received transitional housing placement services.....	23		
24. Youths who were appropriate for and were denied transitional housing placement services.....	24		
25. Youths for whom no information could be obtained.....	25		



INDEPENDENT LIVING PROGRAM ANNUAL STATISTICAL REPORT  
FORM SOC 405A

ITEM INSTRUCTIONS

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**PART A. YOUTHS SERVED AND CLIENT CHARACTERISTICS (for Federal Fiscal Year)**

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This part collects information on foster youths age 16 through 20, to whom ILP services have been offered, with further detail on those who received ILP services. Items 2a. through 8 refer to youths included in item 2.

1. Youths to whom ILP services were offered during the year – Report the number of youths to whom a component of ILP services were offered by the county during the year. Include in this item those youths who had been determined by the county to be eligible for services but who declined services when offered. A mass mailing of general information to perspective participants is not considered services offered.
2. Youths who received ILP services during the year – Report the number of youths who participated in ILP services provided by the county during the year. Count each youth only once for the year, regardless of the number of services that he/she received. Youths who were placed in your county (out-of-county placements) for ILP services may be included in the count. Both the sending county and the receiving county may count the same individual in their respective reports if the counties provided either an ILP service or conducted a needs assessment. (Sum of 2a and 2b).
- 2a. Youths who are single – Of the total number of youths who received ILP services reported in item 2 above, enter the number of youths who are single.
- 2b. Youths who are married – Of the total number of youths who received ILP services reported in item 2 above, enter the number of youths who are married.
3. Youths who received ILP services and are parents – Report the number of youths who are parents. (Sum of 3a and 3b).
- 3a. Youths who are fathers – Of the total number of youths who received ILP service reported in item 3 above, enter the number of youths who are fathers.
- 3b. Youths who are mothers – Of the total number of youths who received ILP service reported in item 3 above, enter the number of youths who are mothers.
4. Youths who received ILP services and have special needs (educational, mental and/or physical) – Report the number of youths who have special needs which are educational, medical, mental and/or physical in nature that impact or create a significant impediment toward transitional planning, as compared to other youths eligible for ILP services.
5. Youths who received ILP services and are no longer in foster care (ages 18-20) – Report the number of youths age 18-20, and no longer in foster care, who received ILP services during the year.
6. Youths who received ILP services during the six month period following exit from foster care – Of those youths reported in item 2 above, report the number of youths who received services during the six month period following exit from the foster care system. Exit is defined as the point in time when a youth becomes ineligible for foster care or when he/she is emancipated. This category includes those youths that have returned home and are in the Family Maintenance Program and/or those youths whose Family Reunification service plans have been successful in that they were returned home and their Child Welfare Services cases were closed.
7. Youths in Probation Department who received ILP services – Report the number of youths who received ILP services that are Probation Department youths.
8. Youths in County Welfare Department who received ILP services – Report the number of youths who received ILP services that are County Welfare Department youths.

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**PART B. PROGRAM OUTCOME/CLIENT PROGRESS (clients identified during the FFY and received follow-up by September 30.)**

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This part provides information concerning program outcome and client progress. ILP results are measured by the status of participant achievement 90 days after completion of all services to be provided, or after completion of a component of services, which can lead to a measurable program outcome. The county having jurisdiction for the youth is responsible for identifying and reporting the program outcome/client progress on the Form SOC 405A.

The youths for whom program outcome/client progress is to be reported are those youths who have completed all ILP services or a component of services during the FFY. This is the population for whom a follow-up/progress report will be completed (results achieved at least 90 days after participants completed the program). The 90-day follow-up or program outcome or client contact to ascertain program outcome/client progress should be made between September 9 and September 30. An individual may have more than one program outcome or client progress report. Report all applicable program outcome/client progress.

9. Youths who completed ILP services or a component of services – Report the total number of youths who completed ILP services or a component of services during the FFY.

**OF THE TOTAL NUMBER OF YOUTHS SPECIFIED IN ITEM 9 ABOVE, REPORT THE INFORMATION REQUESTED IN ITEMS 10-25 BELOW.**

(Numbers in each of items 10-25 below must be less than or equal to the total in item 9).

10. Youths who are continuing to receive ILP services – Report services such as vocational training, scholarships, ILP workshops, etc.
11. Youths who completed high school/GED or adult education – Report the number of youths who completed high school/GED or adult education during the year.
12. Youths continuing and/or currently enrolled in high school/GED or adult education – Report the number of youths who are continuing and/or currently enrolled in high school/GED or adult education.
13. Youths who have completed vocational or on-the-job training – Report the number of youths who completed vocational or on-the-job training.
14. Youths continuing and/or currently enrolled in vocational education or on-the-job training – Report the number of youths who are continuing and/or currently enrolled in vocational education or on-the-job training.
15. Youths enrolled in college – Report the number of youths enrolled in college. (Sum of 15a and 15b).
- 15a. Youths in community college – Of the total number of youths reported in item 15 above, enter the number of youths enrolled in a community college.
- 15b. Youths in four-year University – Of the total number of youths reported in item 15 above, enter the number of youths enrolled in a four-year university.
16. Youths who obtained employment – Report the number of youths who obtained either full-time or part-time employment. Provide the breakout of full-time and part-time employment in items 16a and 16b.
17. Youths enlisted in military, Job Corps, or California Conservation Corps – Report those who are military, Job Corps, or California Conservation Corps enlistees.
18. Youths actively seeking employment – Report the number of youths who are actively seeking employment.
19. Youths determined unemployable, SSI eligible, or other similar special category – Report the number of youths determined unemployable, SSI eligible, or other similar category.
20. Youths who are living independently of agency maintenance programs (i.e. Temporary Assistance for Needy Families, General Assistance, Food Stamps, etc.)
21. Youths who obtained subsidized housing – Report the number of youths who obtained subsidized housing such as Homeless Youth Program, psychiatric/treatment facility.
22. Youths who transitioned into other government assisted services – Report the number of youths who transitioned into other government assisted services.
23. Youths who received transitional housing placement services – Report the number of youths who lived in a supervised, transitional housing placement program.
24. Youths who were appropriate for and were denied transitional housing placement services – Report the number of youths who would have lived in a supervised, transitional housing placement program if it were available.
25. Youths for whom no information could be obtained – Report the number of youths for whom no information could be obtained or whose whereabouts are unknown.

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The purpose of this report is to meet the reporting requirements specified by the U.S. Department of Health and Human Services in Public Law 100-647.

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